

## **Charging Policy**

### **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **Voluntary contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses including swimming
- outdoor adventure activities
- visits to the theatre
- musical and drama events

### **Materials for practical lessons**

Voluntary contributions or provision of goods in kind may be requested from parents for materials for practical lessons (Design Technology, Food Technology or other subject areas for example).

### **Residential visits (KS2)**

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents whose children are entitled to receive free school meals (not UIFSM), as a consequence of being in receipt of state benefits, are exempt from this charge.

### **Music tuition (KS2)**

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents whose children are entitled to receive free school meals (not UIFSM), as a consequence of being in receipt of state benefits, are exempt from this charge. We give parents information about additional music tuition at the start of each academic year.

### **Swimming (KS2)**

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum for Year 3, Year 4 and year 5 pupils. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons and a voluntary contribution towards costs. Parents whose children are entitled to receive free school meals (not UIFSM), as a consequence of being in receipt of state benefits, are exempt from this charge.

### **Extra-Curricular Activities**

The school offers extra-curricular activities, such as football, rugby, gymnastics and cooking after school. A small charge for these sessions is made directly by the provider, or to the school, to pay for resources supplied.

### **Monitoring Evaluating and Review**

This policy will be monitored by the Headteacher and Finance Governors in consultation with staff on a regular basis and reviewed and evaluated annually.

| <b>Author</b>                                | <b>Creation Date</b>   |
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| <b>Reviewed</b>                              | <b>Revision date</b>   |
| School Governors                             | 19/6/03, 06/06, 27/3/08, 03/12/10, Feb 2011,   |
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| Committee One - Policies and Resources       | September 2016   |
| <b>Signed</b>                                |  |