



Longhoughton C of E First School

APPLICATION FOR A PLACE IN EARLY YEARS AT LONGHOUGHTON

Office use
Date received:

Intake date:

Your child will be eligible for admission the term following his/her third birthday. Please be aware that places are allocated in accordance with the admissions policy.

ON COMPLETION OF THIS FORM PLEASE RETURN IT TO THE HEADTEACHER

1. Name of Child
2. Date of Birth
3. Home address
.....
4. Parents:
Mother's Name
Occupation Full/Part time
Home/work telephone number
Contact email
Father's Name
Occupation Full/Part time
Home/work telephone number
Contact email
5. Other children at home (please give names and date of birth)
.....
6. Name & address of GP
.....
7. Current arrangements for supervision of child during day
.....
8. Please give details of any attendance at a playgroup, mother and toddler group, etc.
.....
9. How would child get to and from Nursery?
.....

If a place within Early Years at Longhoughton C of E First School is offered, the following conditions will apply:

1. There is no statutory right to a place. If places are oversubscribed the school will apply its own admissions criteria to determine which children to admit. If a child cannot be offered a place, there is no right of appeal against that decision.
2. Once allocated a place, that place will not be withdrawn until the child takes up a place in full-time education, or relinquishes that place. This right may be revoked by the Governing Body in exceptional circumstances.
3. The time for transfer to full-time education is at the beginning of the Autumn Term if the child is four by 31st August. In exceptional circumstances, transfer to Reception may be delayed to the beginning of the Spring Term by mutual agreement with the Headteacher.
4. Attendance in Early Years at Longhoughton C of E First School does not guarantee a place in Longhoughton C of E First School. Parents are to apply for school places in accordance with Northumberland County Council procedures.
5. Free 15-hour places are allocated as 5 x 3-hour morning sessions. It is expected that children will take up their full 15-hour entitlement with Early Years at Longhoughton C of E First School.

Date Signature of Parent