**LONGHOUGHTON C OF E FIRST SCHOOL**

**GOVERNOR’S VISIT REPORT – INCLUSION COMMITTEE**

**Date of Visit:** Wednesday 25th November 2015

**Visiting Governors**: Sarah Dyson, Nicola Threlfall

**Staff:** Tracey Critchlow, Liz Carr

**Agenda:**

1. Review last report and recommendations.
2. Review new SEND Policy.
3. Review updated Information Report for the school website.
4. Review Monitoring and Evaluation Policy.
5. Review Leave of Absence Policy.
6. Recommendations.
7. **Review last report and recommendations**

* The new Home School Agreement has been completed, sent out to parents/carers and all have been returned to school.
* The Headteacher’s Report in Standards giving more detailed information on how Pupil Premium Money is spent has been completed.
* A sentence is now added to all Governor Reports to state that the needs of all SEND children are being met.

1. **Review new SEND Policy**

* The new SEND (Special Educational Needs and Disability) Policy has replaced the old SEN Policy, to incorporate children and young people with disabilities, aged 0 - 25.
* One major change to the policy is that a child with more complex needs will no longer have a Statement of Educational Needs but instead will have a EHC Plan (Education, Health and Care Plan)
* The views of the children are especially important and they will have the opportunity to be involved with their EHA (Early Help Assessment). They will be made aware of their targets and will help to review them, if able.
* It was noted that SEBD (Social, Emotional & Behaviour Difficulties) has been changed to SEMHD (Social, Emotional & Mental Health Difficulties) We were concerned that there was no longer an area covering challenging behaviour, however, it is incorporated in SEMHD and can be found in Appendix 1, point 6.32

1. **Review updated Information Report for the school website**

* SEND Information Report is the new name, for what was previously known as Local Offer.
* It was noted that the Breakfast and After School Care provision is now run by 4Children Ltd, since 1.10.15.

1. **Review the Monitoring and Evaluation Policies**

* Both the School and Governing Body Monitoring and Evaluation policies were read and agreed.

1. **Review the Leave of Absence policy**

* The Leave of Absence Policy was read and agreed.
* Clarify if leave is paid or unpaid for IVF Treatment.

1. **Recommendations**

* Find out if leave is paid or unpaid, when a member of staff is having IVF treatment.
* Make agreed amendments to the relevant policies; these were purely minor typing errors.
* Ensure that a sentence, regarding SEND, is added to all Governor Reports.
* Allow additional time for Liz Carr, the current SENDCO, to make transitional arrangements in order to hand over to a new SENDCO, on her retirement.

May we take this opportunity to thank Tracey Critchlow and Liz Carr for their time, to discuss Inclusion.

Additionally, may we say a huge thank you to Liz Carr for her hard work and commitment as SENCO, now SENDCO, over the past 8 years, especially for the time taken writing the new SEND Policy, which was thoroughly comprehensive. The role of SENDCO is challenging but rewarding, which can be seen by the outcomes that have been achieved, over this time, to the benefit of the children within the school.

We wish you all the best for the future, in your early retirement.

Signed

Sarah Dyson